

OPPORTUNITIES IN HUMAN RESOURCES

NORTHEAST MICHIGAN

PROFESSIONAL PROFILE



ERIKA COMERFORD - Human Resources Generalist- Carmeuse

\$30-\$40/ HOUR

(average entry level wage)

HUMAN RESOURCES

DAILY TASKS

- Fielding employee's questions about pension, or health insurance, or anything they ask.
- Overseeing issues with employees, or training for new employees.
- Keeping up with new government regulations and mandates.

CAREER PATH

- Had a few different jobs that were administration or customer service based.
- Worked in insurance, and accounting, and pay-roll, and office management.
- Found this job used all skills she learned in other jobs, and took it.

PROGRAMS OFFERED BY
ALPENA COMMUNITY COLLEGE



ASSOCIATE OF APPLIED SCIENCE
Business Management

PROGRAMS OFFERED BY
KIRTLAND COMMUNITY COLLEGE



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CERTIFICATE
Management



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