

**Minutes for the December 5, 2016 Meeting of the  
 Workforce Development Boards**

- I. Call to Order – 12:30 p.m. Chaired by the Administrative Board chair, John Wallace
- II. Prayer and Pledge of Allegiance
- III. Introductions/Roll Call

| <u>Admin Present:</u>  | <u>WDB Present</u>   | <u>WDB Absent</u>   | <u>Guest</u>                    |
|--|--|---|---------------------------------|
| John Wallace<br>Julie Powers-Gehman<br>Larry Wilson<br>Jamie McClain<br>Stacy Carroll<br>Shelia Phillips<br>Camille Nerkowski<br>Robert Schell | Lisa Bolen<br>Eric Bachman<br>Steve Schnell<br>Thomas Lutz<br>Diane Rekowski<br>Greg Winter<br>Laura Percival<br>Janice Platte<br>Sheryl Coyne<br>Eileen Tussey<br>Julie Sproul<br>Dana McGrew<br>Keri Sheer | Allen Nash<br>Travis Brady<br>Deb Larson<br>Gary Stevens<br>Ann Burton<br>John Diamond<br>Erika Comerford | Janie McNabb<br>Georgian Abbott |

Staff:

Marisue Moreau, Director  
 Kim Schultz, Business Services Assistant  
 Laura Budreau, Field Operations Manager  
 Yoland Romel, Talen Specialist

- IV. Approval of the September 26, 2016 Board Minutes (attached) (WDB)  
 Minutes were discussed by both Admin and WDB members, there were no corrections to the minutes.  
 Motion was made by Stacy Carroll and seconded Jamie McClain to approve the meeting minutes of September 26, 2016 as presented.  
 Both the Admin and WDB members Voted: All Ayes
- V. Approval of the November 18, 2016 Administrative Board Minutes.  
 Minutes were discussed, there were no corrections to the minutes.

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Motion was made by Stacy Carroll and seconded Jamie McClain to approve the meeting minutes of November 18, 2016 as presented.

Voted: All Ayes

## VI. Election of WDB Members by the Administrative Board

Ann Burton is retiring in January and has stepped down. We will need nominations for fill her position. Discussed the nominee presented to fill the position left open by Tom Trimmers resignation.

Motion made by Stacy Carroll and seconded by Larry Wilson to elect Rina Allen to the board.

Voted: All ayes

Discussed reappointing current WDB members whose term is up.

Motion made by Stacy Carroll and seconded by Larry Wilson to accept the reappointment of current members for another term as presented.

Voted: All ayes

Discussed Erine Adams nomination to be the alternate for Laura Percival.

Motion was made by Camille Nerkowski and seconded by Julie Powers-Gehman to appoint Erine Adams as the alternate for Laura Percival.

Voted: All Ayes

## VII. Election of WDB Board Chair (WDB)

Discussed the nomination of a WDB board chair. Sheryl Coyne and Eileen Tussey were nominated but couldn't commit with the obligations they have with their businesses. Allowing members to Co-chair was suggested. It was agreed that this would be a viable option. With the idea of co-chairs, John Diamond and Gary Stevens were nominated also. John and Gary are absent today and it was suggested to postpone the vote so all nominees could be present.

Motion was made by Sheryl Coyne and seconded by Greg Winter to table the nominations for the WDB chair until the February 2017 meeting.

Voted: All Ayes.

## VIII. Election of the TDCC membership by the WDB

Two nominations were presented to the board to fill two positions.

After discussion, no further nominations were made. Nominations were closed.

Chair announced Nominees, Gretchen Carrol and Dawn Stone, are appointed to the TDCC.

Voted: All Ayes

## IX. Funding Updates (Marisue)

Marisue Moreau provided the funding pages and explained each funding source.

- Workbased Training for Special Populations
- WIOA Statewide Service Center Operations
- PATH GF/GP
- Trade (TAA)
- Skilled Trades Training Fund (STTF)

Motion was made by Larry Wilson and seconded by Stacy Carroll to accept the funding updates as presented.

Voted- All Ayes

**X.** Michigan Works! System Plan Approval

System plan has requirements that have not be given to us by the state, yet, so there is nothing to approve.

**XI.** Approval of the 2017 Meeting Dates

Motion was made by Sheryl Coyne and seconded by Eileen Tussey to accept the WDB meeting dates as presented.

Voted: All Ayes

Motion was made by Larry Wilson and seconded by Robert Schell to accept the Administrative Board meeting dates as presented.

Voted: All Ayes

**XII.** Director's Report (Marisue)

Marisue let everyone know that we now have an adult education presence in all of our offices. Our marketing department is working to target the people in need of a GED or other adult education.

Prisoner Re-Entry (PR) program put out an RFP for providers and had a very low response so they have extended our contract until 9/30/2017 but, will put out another RFP on 4/1/2017. One of the issues with the PR program is they want very specific performance measures and this population is a very hard to serve group.

Marisue gave an update on the prosperity region. The governor defined the 10 regions. In the new Workforce Innovative and Opportunity Act (WIOA) a Michigan Works! Agency (MWA) cannot cross regions. There are three MWAs that this affects. The governor is not moving his region boundaries for the ten prosperity regions. The state, for WIOA funding purposes, will move two MWAs into region 10. Region 7B MW! Is split between region 3 and region 5. The state will be looking at labor market information to determine which region Region 7B will fall into. This is only for WIOA funding which is mostly done by formula. I will keep you posted as I hear things.

The Talent District Career Council (TDCC) is by region. I was on a workgroup where it was recommended that the TDCC follow the MWA, not the region. This and other changes will be implemented. Currently, our region 3 TDCC has to report to two MWA's workforce development boards.

Greg Winter provided an update on what the Governors Talent Investment Board (GTIB) has been working on. They are recommending policy to minimize the gap between employer needs and what is available.

Marisue spoke about the dual enrollment Bridge magazine article. The ensuing discussion brought up that our community colleges have articulation agreements, there is dual enrollment in our area and Alpena has the early college program. It was brought up that students and parents need to understand and learn how to navigate the process when considering dual enrollment.

**XIII.** Report from the TDCC (Dana McGrew)

Dana reported nothing new except the TDCC was presented the same presentation (ALICE, Industrial Arts Institute and Strategic Planning) as the WDB. He said they are excited about the programs presented.

#### XIV. Regional Prosperity Initiative (RPI) update (Diane Rekowski)

Diane gave an update on the RPI. She is still working on the 10 year plan. She has a contract with Janie McNabb to assist in writing the plan and is very happy with the results.

Diane passed out some information and then went over what was presented. The information was on what priorities were identified. The number one item was talent. How to find it, keep it and train new talent. The second priority was infrastructure.

Diane also let everyone know that the Regional Food Initiative received funding to support the hiring of one part time person.

#### XV. Rising Tide (Alayne)

No presentation was given.

#### XVI. ALICE Households (Lisa Bolen)

Lisa Bolen, Director of NEMSCA, provided handouts about the ALICE project. She went on to discuss and explain what ALICE is and how it can help define the poverty population on our area.

#### XVII. Industrial Arts Institute (Georgia Abbott)

Georgia Abbott provided a handout and did a PowerPoint presentation on the classes Industrial Arts Institute (IAI) has to offer and how they are working with the local colleges, high schools and Northeast Michigan Consortium.

IAI is working with several local companies to provide training for the STTF grants they received.

A long discussion followed with TDCC members inputting how they are working with IAI and the differences between their credentials and IAI credentials for classes. The conversation included the need for more pre-apprentice and apprentice training.

It was pointed out that what IAI and the colleges are doing fit with the MWA's need for the outcome of a training to be credentialed, industry recognized and stackable.

#### XVIII. Strategic Planning (Janie McNabb)

Janie provided information on the process of strategic planning. She explained that it is a constant changing of expectations and a desire to do more. A strategic plan defines the why of the organization.

The process in developing a plan is to define the vision and mission statements. She says the vision and the mission statements that Northeast Michigan Consortium (NEMC) are very good. What needs to be done is making sure everyone knows what the statements mean and how they apply to getting the work done.

The next step is to clarify and be more specific but have the flexibility for changes. To help with this process, a SWOT analysis will be done. Janie will be asking for input from the board members and from NEMC staff starting in January 2017.

The second step will be meeting with all staff to show how the daily work activities tie into the vision and mission statements.

Next will be to define priorities and provide guidelines for stepping forward with the plan.

Janie will compile her findings into a report to present to the board.

Marisue went on to explain about some of the reorganization within this agency along with at the state level and how these changes affect our processes. She stated with all the meetings she is going to there is so much information that we need to look at it and filter out and prioritize what we can use. We can't do everything and be effective.

**XIX.** Job Fairs and Talent Tours (Nicole Chamberlain)

A hand out was provided that covered the job fairs, talent tours, Welfare Reform and Dashboard information. Kim went over the handout and answered question.

**XX.** Welfare Reform Work Participation Rates (Laura Budreau)

**XXI.** Local Dashboard Information (Kim)

**XXII.** Other Business

Members reviewed the nominations and voted for the MW!NC 2016 employer recognition Award.

Results:

Cutting Edge Computers- 1 vote

Allband Communications- 0 votes

Spring Window Fashions- 0 votes

Carmeuse Lime and Stone- 6 votes

Gaylord Hampton Inn- 5 votes

Eileen Tussey abstained from the voting.

Winner of the award goes to Carmeuse Lime and Stone. The award to be present during the February 2017 meeting.

**XXIII.** Public Comment

No public comments

**XXIV.** Round Table

**XXV.** No round table

**XXVI.** Adjourn at 2:43 pm

MM/KS