

**MINUTES  
OF THE  
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS' MEETING**

**October 18, 2018  
University Center  
Gaylord, MI**

**Call to Order**

The Northeast Michigan Council of Governments (NEMCOG) Board of Directors Meeting was called to order by Board President Robert Heilman at 10:05 a.m.

A quorum was declared.

**Roll Call**

Board Members Present: Cameron Habermehl, Dan Gauthier, John Wallace, Marisue Moreau, LaNita Olsen, Robert Pallarito, Doug Baum, Rick Anderson, Dave Post, Adam Poll and Robert Heilman

Staff Present: Diane Rekowski, Karen Cole and Theresa Huff

**Approval of Minutes**

R. Heilman presented the Minutes of the September 20, 2018 meeting. 2 corrections were made. R. Pallarito moved, seconded by L. Olsen to approve the minutes as presented with corrections. Yes all, motion carried.

**Financial Report**

K. Cole reviewed the September, 2018 financial statements. Stated NEMCOG had a very good year and things are going well. A few adjustments will be made after the FY2017 Audit is finalized. Will be meeting with the Auditor this afternoon. The new Auditors are ready to get started. C. Habermehl moved, seconded by D. Post to receive and file the September, 2018 Financial Report as presented. Yes all, motion carried.

**Special Presentation**

Bob Kittle, President of Munetrix provided an overview of Munetrix which he started approximately 8.5 years ago. NEMCOG has been a subscriber from the near beginning. NEMCOG sponsors the region through an annual fee which allows all municipalities in the eight counties to view their Financial Data. NEMCOG's website has the widget embedded on it for easy access. Further subscriptions are available to municipalities for additional functions, i.e. budget forecasting, transparency requirements. B. Kittle informed the Board that technical support from Munetrix is provided to its subscribers.

**President's Report**

**Regional Project Review:** R. Heilman stated there was (0) Federal Grant projects for regional review; (0) State Grant projects for regional review; and (1) public notice.

**MI Association of Regions (MAR):** Next meeting will be in November.

## **Director's/Staff Report**

### *Administrative:*

- A. Staff extremely busy with project closeouts that have Oct1 – September contract dates.
- B. Audit – will be meeting after today's meeting, hope to wrap it up a.s.a.p.
- C. Attended the National Association of Development Organization's Annual Conference.
- D. Discussed NEMCOG's 50 Year Anniversary Celebration to be held in December. Discussion took place on date, and was determined to be held on December 20, 2018. The location and other details will follow as we get closer to the date.

### *Joint Staff Meeting:*

Eastern UP Regional Planning & Development Commission, Networks NW and NEMCOG convened a joint staff meeting to discuss common issues/programs/needs. Outcome: data sharing, zoning. All felt it was extremely valuable and would like to meet twice a year.

### *FY 2019 Projects*

- A. Received MDOT funds for US -23 Management Plan Update.
- B. Up North Trails Website: Received first shared advertisement payment.
- C. RPI – FY 2019 Grant was submitted for \$315,000.
- D. Baum provided a copy of the RPI minutes from the 9/26/18 meeting. Briefly reviewed them with the group. Cheboygan Carnegie letter was provided to the group.
- D. Community Corrections Grant for 2019 was received for a much reduced amount. Staff is exploring initiating a tether/portable PBT program for the region.
- E. JLUS –Plan is out for Public Comment. Discussed implementation teams and ensuring military's compliance with policies.
- F. MEDC:
  - FY 2019 Regional Grant was awarded: \$82,500 for Talent and Business Attraction Materials (videos) and \$10,000 for CDC administrative expenses.
- G. Solid Waste:
  - 1. Possible Solid Waste Plan Update with Cheboygan County for a Plan Amendment.
  - 2. Pursuing options for recycling facility in Alpena.

### *New Contracts*

- 1. Hazard Mitigation Grant contract has not yet been received.
- 2. Hawes Twp. Zoning
- 3. Beaver Creek Twp. Zoning Update

## **Previous Business**

- A. Medical Examiner Issue Update: R. Pallarito stated that interested County representatives met on 9/27/18. Lisa Kapriask from Mid MI Medical Examiner's Group presented great information on their program which ultimately would increase quality of service and professionalism in counties while reducing overall costs.

## **Committee Reports**

None

## **Previous Business**

None

**New Business**

None

**Public Comment**

None

**Public Comment**

None

**Adjournment**

The meeting was adjourned at 11:00 a.m. due to a loss of a quorum. The 50 Year NEMCOG Anniversary Celebration meeting will be held on December 20, 2018. Location to be determined.