

**Minutes
of the**

JLUS Camp Grayling and Alpena JMTC

March 8, 2017

University center

Gaylord, MI

Call To Order: The meeting was called to order by Diane Rekowski, Executive Director, NEMCOG.

Members Present: Susan Thiel, Dave Stephenson, Rob Pallarito, Scott Thayer, Marc Dedenbach, Lt. Col. Theresa Brown, SFC Jeremie Mead, Ken Glasser, Julie Lowe, Greg Sundin, Lt. Col. Matt Trumble, Cody Werth. **Teleconference attendees:** Doug Baum, Jeff Gray, Jim Klarich, Lt. Col. Michael Leski, Mark Ignash, Lt. Col. Thomas Green, Matt Waligora. **Staff:** Denise Cline, Diane Rekowski.

Appointment of Chair: Diane Rekowski asked for a volunteer to Chair the meetings. Ken Glasser agreed to Chair the JLUS Policy Committee meetings.

Project Overview: Denise Cline provided an overview of the Joint Land Use Study (JLUS) involving Camp Grayling Joint Maneuver Training Center (CJMTC) & the Alpena Joint Training Center (JTC). NEMCOG applied for and received a Department of Defense (DOD) grant from the Office of Economic Adjustment. There have been approximately 30 JLUS studies completed throughout the country. The total grant for the two-year timeframe is \$792,000 of which \$712,800.64 are Federal funds with the MI's Department of Military and Veterans Affairs provided the match of \$79,199.36. The majority of the work will be completed by a Consultant with NEMCOG staff providing administrative oversight, technical and GIS support.

The purpose of the Plan is to identify civilian encroachment issues and impacts that would affect the CGMTC and Alpena JTC's operations from the civilians located within the study area., as well as Military operations affecting local communities. A Joint Land Use Plan that includes recommendations will be the Final product.

NEMCOG received the grant in December 2016. A Request For Proposal was developed and sent to Consultants nation-wide. Five proposals were received and a Consultant Review Committee was established. The Committee met to review and rank Proposals and provided a recommendation of their selected Consultant to the JLUS Policy Committee.

Bylaw Review: Diane Rekowski reviewed the Draft Bylaws for committee input. Recommended changes will be made to the Draft and reviewed/approved at next meeting. Ken Glasser discussed the need to obtain Policy Committee members from each of the communities in the study area. NEMCOG staff will draft a letter signed by the Policy Committee Chair and NEMCOG Director to send to the communities not responding to the JLUS Policy Committee Invitation letter from Denise

Cline. There will be a 30 day time limit for membership to the JLUS Policy Committee. It was noted that the JLUS Policy Committee members from communities should be appointed by their respective boards. **Marc Dedenbach moved, seconded by Lt. Col. Brown to strike the word "member" and allow each entity to have one vote on the Policy Committee. Ayes all, motion carried.**

Organizational- Officers, Meeting Dates, Location and Video-Conference Options: The *Committee Officers:* Chair: Ken Glasser, Otsego County BOC. Vice-Chair: Greg Sundin, City Manager, City of Alpena. Secretary: Mark Dedenbach, Grayling Township. NEMCOG will serve as recording Secretary.

Meeting Dates: Ken Glasser requested that Denise Cline send out a Survey Monkey to determine best times/days of week for meetings. **Greg Sundin moved, seconded by Marc Dedenbach to postpone determining date of meetings until Consultant is on board. Ayes all, motion carried.**

Location: Group discussed meeting locations and due to the vast study area, decided to move the meeting around the region.

Video-Conference: Discussion followed on whether to allow tele-video conferencing into meetings. This item will be added to the Bylaws. **Marc Dedenbach moved, seconded by Lt. Col. Leski to allow tele - videoconferencing options for meeting attendance. Ayes all, motion carried.** Bylaws will also need to address voting (by roll-call votes) and attendance by Tele-Video Conference will be as valid as in person.

Selection of Consultant: Denise Cline reviewed the committee's review and selection process. She reported that the Subcommittee unanimously recommended to the Policy Committee Tetra Tech as the Consultant. Committee members: Greg Sundin, Julie Lowe and Dave Stephenson provided input on their perspective of the proposals and the selection of Tera Tech. **Moved by Dave Stephenson, seconded by Greg Sundin to award Tetra Tech, unanimously selected by the Review Committee, as the Consultant for the JLUS Study. Ayes all, motion carried.**

Next Steps: NEMCOG will meet with Consultant and enter into a contract. Any revisions to the Work Plan will be completed. A meeting date will be established for the Policy Committee to meet with the Consultant in early May. Discussed the need to have Policy Members obtain letters from their appropriate entity authorizing appointment to the Policy Committee and to also identify an alternate.

Adjournment: The meeting was adjourned at 11:30 am

Submitted by:

Diane Rekowski