

**Minutes for the September 26, 2016 Joint Meeting of
the Administrative and Workforce Development Boards**

- I. Call to Order – 10:05 a.m.
- II. Prayer and Pledge of Allegiance
- III. Introductions/Roll Call

<u>Admin Present:</u>	<u>WDB Present</u>	<u>WDB Absent</u>	<u>Guest</u>
John Wallace Julie Powers-Gehman Larry Wilson Jamie McClain Stacy Carroll Shelia Phillips Camille Nerkowski	Lisa Bolen Eric Bachman Steve Schnell David Poletis Diane Rekowski Erika Comerford Greg Winter John Diamond Laura Percival Janice Platte	Allen Nash Sheryl Coyne Eileen Tussey Tom Trimmer Julie Sproul Dana McGrew Travis Brady Deb Larson Gary Stevens Ann Burton	Jason Palmer, DTMB Leonidas Murembya, DTMB Kevin Doyle, DTMB
<u>Admin Absent:</u> Robert Schell			

Staff:

- Marisue Moreau, Director
- Kim Schultz, Administrative Assistant
- Laura Budreau, Field Operations Manager
- Nicole Chamberlain, BSP Coordinator
- Alicia Wallace, Marketing Coordinator

- IV. LMI Presentation by DTMB (Leonidas Murembya, Kevin Doyle & Jason Palmer)
The Labor Market Information (LMI) team provided handouts and a presentation about LMI in our region. They explained about LMI and how the data is gathered and used. The team went over statistics for the region and how we compare to the state of Michigan as a whole. They answered questions and clarified how the board and individual companies could use this information.
- V. Approval of the July 18, 2016 Board Minutes (attached) (Admin & WDB)
Minutes were discussed, there were no corrections to the minutes, Chair, motioned to approve the minutes of the July 18, 2016 Administrative Meeting and Workforce Development Board Meeting as presented.

Alcona County
202 S Second St
Ste B, Box 316
Lincoln, MI 48742
P 989.736.6082
F 989.736.3260

Alpena County
315 West Chisholm
Alpena, MI 49707
P 989.356.3339
F 989.354.8479

Cheboygan County
11153 N Straits Hwy
Cheboygan, MI 49721
P 231.627.4303
F 231.627.6111

Crawford County
4595 Salling Drive
Grayling, MI 49738
P 989.348.8709
F 989.348.4998

Oscoda County
1329 S Mount Tom Rd
Mio, MI 48647
P 989.826-6107
F 989.826.2191

**Otsego &
Montmorency County**
2927 D&M Drive
Gaylord, MI 49735
P 989.732.3886
F 989.731.6023

Presque Isle County
20709 State Street
Box 711
Onaway, MI 49765
P 989.733.8548
F 989.733.8069

Motion was made by Camille Nerkowski and seconded Larry Wilson to approve the meeting minutes as presented.

Voted by Admin and WDB: All Ayes

VI. Nominations for Election to WDB Board (Admin)

Discussion on elections. Spoke about needing nominations to fill one seat and notice for those coming up for re-election. Asked if they will continue on board or do we need to find someone to replace them. Will email Kim Schultz their response.

VII. Election of WDB Board Alternate Member (Admin)

Presented the application for Ryan Charney to be the alternate for Travis Brady.

Motion was made by Camille Nerkowski and seconded by Jamie McClain to appoint Ryan Charney as the alternate for Travis Brady.

Voted: All Ayes

VIII. Election of WDB Board Chair (WDB)

Discussed the nomination of a WDB board chair. Will vote at the December meeting. Nominations are to be sent to Kim Schultz.

IX. Budget Updates (Marisue)

Marisue Moreau provided the budgets explaining each funding source. She explained the time frame for each funding as program year (PY) is different depending on the funding source.

The Food Assistance program will no longer be offered. We will serve this population as general public.

- Master Budget
- Administration
- WIOA Adult
- Jobs for Michigan Graduates
- WIOA Youth
- WIOA Dislocated Worker (DW)
- WIOA Administration
- Employment Services
- WIOA Statewide Administration
- Sector Driven-(SD)-NEG
- PATH GF/GP
- Federal Procurement
- Trade (TAA)
- Food Assistance (FAE&T)
- Prisoner Re-entry
- Wagner-Peyser
- Career Jumpstart
- Fixed Costs

Motion was made by Julie Powers-Gehman and seconded by Shelia Phillips to accept the budgets as presented.

Voted- All Ayes

X. Director's Report (Marisue)

Marisue spoke about the recent audit. We passed but will be developing a new form to help with our internal control process. The state monitor is due back again in October.

Marisue gave an update on WIOA. We are in the process of negotiating for our performance rates. We sent to the state our proposal for performance rates and will be negotiating with them by phone on Thursday, September 29, 2016. We received help from DTMB with LMI for our region to help present our case. It will be very important that we meet the performance rates that get set as there will be sanctions for not meeting. This is different as in past years there were no consequences if you failed a measure.

Marisue let everyone know that we sent in our Regional and Local plans, but they came back with deficiencies that need to be addressed. We have 60 days to address the items. The deficiencies are due to the states plans not passing which, affected our plans.

The WIOA Annual Conference is October 2,3 & 4, 2016.

WIOA Final Regulations are out and should become official on October 18, 2016.

XI. Regional Prosperity Initiative (RPI) update (Diane Rekowski)

Diane gave an update on the RPI. They have given out 11 local and 5 regional mini grants. Our RPI is driven with LMI information. Given this how can we bring people to our region? How do we better serve the population currently here?

Diane spoke about hosting a round table with the MWA's in Alpena, Ogemaw, Grayling and Cheboygan.

Consolidation of NEMC and NEMCOG has been put on hold. There are many logistical issues that need to be addressed for this to go any further. The geography issue is that the region is 11 counties and we are only 8.

XII. Job Fairs and Talent Tours (Nicole Chamberlain)

Nicole spoke about the up coming Talent Tour on October 7th which corresponds to manufacturing day. There are also a couple Tours to be given in the Grayling area. The other areas are still setting up locations and time.

There will be a career expo in November in Indiana River. It will include Onaway, Wolverine and Inland Lakes Schools.

There have been no Job Fairs. Most job fairs are in the spring at the beginning of the hiring season.

XIII. Welfare Reform Work Participation Rates (Laura Budreau)

Laura went over the placement rate and participation rate. We are in good shape and meeting requirements.

XIV. Local Dashboard Information (Kim)

Kim explained the dashboard and what the information represents. This is the number of people who walk through our doors for the program year (PY) July 1, 2016- June 30, 2017. It also shows the number of employers who have been contacted and the number of jobs that have been filled during the PY.

XV. Other Business

No other business

XVI. Public Comment

No public comments

XVII. Round Table

No round table

XVIII. Adjourn at 12:15 pm

MM/KS