

## **Chapter 10 -- Adoption and Implementation**

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### **Adoption Process**

#### ***Public Review and Comment***

Several avenues have been used to disseminate the draft plan for public review and comment. All meetings of the LEPC were open to the public. During development of this plan a presentation was made to the Alpena County Chapter of the Michigan Township Association. Local officials from all of the townships were present at the meeting. The purpose of this presentation was to describe the hazard mitigation planning process, conclusions and identify possible projects and actions. The draft plan was posted on NEMCOG's web site. A newspaper article and notice informed county residents of the approved draft plan, where it can be reviewed and when the County Board of Commissioners would be considering approval. After the draft plan was approved for review by the LEPC, the plan was transmitted to the Michigan State Police and FEMA for review and comment.

#### ***Adoption***

County Board of Commissioners  
Townships  
Cities and Villages

The Alpena County Hazard Mitigation Plan was presented to the Alpena County Board of Commissioners at their regular monthly meeting on \_\_\_\_\_. A notice of the presentation and proposed actions was published in the Alpena News. A copy of the notice is reproduced at the end of this chapter. The purpose of the presentation was to describe the planning process, conclusions and recommended actions.

The Alpena County Board of Commissioners adopted the Hazard Mitigation plan on \_\_\_\_\_. A copy of the resolution is reproduced at the end of this chapter.

A presentation was made to the Alpena County Chapter of the Michigan Township Association. Local officials from all of the townships were present at the meeting. The purpose of the presentation was to describe the hazard mitigation planning process, conclusions and recommended actions. All townships were asked to formally adopt the plan at their next township board meeting. Copies of the resolutions from Townships that adopted the hazard mitigation plan are included at the end of this chapter.

#### ***Plan Implementation***

##### **Roles and Responsibilities**

The primary entities responsible for implementing the Hazard Mitigation Plan are the Alpena County Board of Commissioners and the Alpena County Emergency Management Office. The Local Emergency Management Committee (LEPC) is organized under Michigan SARA Title III Program and meets on a regular basis to carryout its duties. This plan recommends the LEPC expand its role to function as the County Hazard Mitigation Committee to oversee implementation of the plan. This may require the LEPC to amend its bylaws. Roles will need to

be defined by the committee but could include establishing an annual work plan, supporting grant writing to seek funding to complete projects, monitoring mitigations activities, evaluating the need for new projects, amending the plan to add new projects and functioning as a clearing house for mitigation grant applications.

It is understood that current resources, both staff and financial, may not accommodate the expanded role of the Alpena LEPC and Alpena Emergency Management Office. The County Board of Commissioners may need to evaluate funding and staffing required to implement the Alpena Hazard Mitigation Plan.

Working partnerships with the following agencies and organizations will strengthen the County's hazard mitigation program.

- Alpena County Departments
- Townships in Alpena County
- Township, City and Village Fire Departments
- Alpena County Conservation District
- Alpena County Road Commission
- Northeast Michigan Council of Governments
- Michigan Department of Natural Resources
- Michigan Department of Environmental Quality
- U.S. Forest Service
- Michigan State University Cooperative Extension Service
- Michigan Department of Agricultural
- Natural Resource Conservation Service
- District Health Department
- American Red Cross
- Insurance Companies
- Real Estate Companies
- Local Businesses
- Civic Groups and Churches

### ***Community Capabilities***

The City of Alpena and all townships except Wellington have exercised their authority under state statutes to administer their own planning and zoning. Those communities have a zoning administrator, planning commission and zoning board of appeals that administers its zoning. The Township Board is the governing body responsible for managing finances and making policy decisions. With the exception of Alpena Township, townships do not have staff, but rely on elected officials to conduct township business. All townships provide fire and rescue services either on their own or under a cooperative arrangement. Alpena Township has full time support staff to run township operations such as the Department of Public Works for water and sewer service.

The City of Alpena has a planning and zoning department, engineering department, department of public works, building department, fire and police department, and parks and recreation department.

Alpena County has an office of emergency services that operates a countywide 911 system and oversees their Local Emergency Planning Committee. The Alpena County Sheriff Department operates under the county board of commissioners. Alpena County has an elected drain commissioner who works with communities and landowners on drainage and flooding issues. The county maintains and operates three campgrounds, the county fairgrounds in the City of Alpena, and the Alpena Regional Airport. The County Road Commission manages the local road network in conjunction with townships. The Michigan Department of Transportation is responsible for State and Federal highways.

The communities have the capability of implementing action items in the plan and will use a combination of staff, elected officials, appointed officials (planning commissions) and contractual services. Given current budget constraints it is not likely communities will be “staffing up” in the near future. Instead they will use contractual and temporary if necessary to complete hazard mitigation strategies.

### ***Process for Monitoring, Evaluating and Updating***

#### Monitor

The Alpena County Hazard Mitigation Committee and the Alpena County Emergency Management Office will be responsible for monitoring the implementation of the Mitigation Plan. This may include reviewing reports from agencies involved in implementing projects or activities; having a staff person, who is responsible for overseeing the plan, conduct site visits and meetings concerning mitigation project activities; preparing an annual mitigation activity report for the County Board of Commissioners. This will be done during the five year update or more often if deemed necessary.

#### Evaluate

The Alpena County Hazard Mitigation Committee and the Alpena County Emergency Management Office will be responsible for evaluating the effectiveness of the plan. This will be done during the five year update or more often if deemed necessary.

- The evaluation should assess whether:
- The goals and objectives address current and expected conditions;
- The nature, magnitude and/or type of risks have changed.
- The current resources are appropriate for implementing the plan.
- There are any problems with implementation.
- There have been favorable outcomes
- Agencies and other partners participated as originally expected.

#### Update

The Disaster Mitigation Act (DMA) of 2000 requires the Alpena County Hazard Mitigation Plan be updated every five years. This may include updating community profiles, examining goals, redoing the hazard analysis and revisiting the project list. *In order to properly update the plan, Alpena County will need to seek funding from appropriate state and federal agencies.* It may be necessary to examine the project each year and as projects are completed and new mitigation projects are identified, the list would be updated. Any update would require public comment, county approval, local jurisdictional approval if projects are located or proposed in a particular township, and approval by the State of Michigan and FEMA.

### ***Process to Incorporate into Local Planning Activities***

Alpena County, townships, as well as, local and state agencies will consider integrating information from the Hazard Mitigation as their perspective comprehensive and operations plans. The county is in the process of updating their master plan and will consider incorporating appropriate hazard mitigation information into the master plan. Three of the six townships administer zoning. As a part of the education and outreach aspect of the hazard mitigation effort, communities will be encouraged to adopt zoning regulations that will minimize effects of hazards.

### ***Ongoing Public Participation***

Alpena County is committed to involving the public in the implementing and updating of the Hazard Mitigation Plan. Copies of the plan will be available at county libraries, county clerk's office and all township offices. The plan contains the address and phone number of the Emergency Management Office, which will be responsible for keeping a record of public comments on the plan.

Copies of the plan will be posted on a community web site or regional planning agency web site. The web page will contain the mailing address, phone number and email address of the appropriate contact person.

During the update process of the Hazard Mitigation Plan, the committee will advertise and facilitate a public meeting to obtain input and guidance from the general public, businesses, townships and agencies. A notice will be posted to advertise any meeting of the Hazard Mitigation Committee where the committee is reviewing and/or updating the mitigation plan.

## Hazard Mitigation Plan Adoption Resolution

WHEREAS, Alpena County, Michigan has experienced disasters that have damaged commercial, residential, and public properties, displaced citizens and businesses, closed streets and bridges, and presented general public health and safety concerns; and

WHEREAS, Alpena County has prepared a *Hazard Mitigation Plan* that outlines the County's options to reduce overall damage and impact from natural hazards; and

WHEREAS, the *Hazard Mitigation Plan* has been reviewed by County residents, business owners, and federal state, and local agencies, and has been revised to reflect their concerns;

### **NOW, THEREFORE, BE IT RESOLVED THAT**

The *Alpena County Hazard Mitigation Plan* is hereby adopted as an official plan of Alpena County, Michigan.

1. A hazard mitigation planning Committee is hereby established as a permanent county advisory body. The County Local Emergency Planning Committee (LEPC) shall function as the Hazard Mitigation Committee. The Committee's duties shall be designated in the *Hazard Mitigation Plan*.
2. The Hazard Mitigation Committee is charged with supervising implementation of the Plan's recommendations within the funding limitations as provided by the Alpena County Board of Commissioners or other sources.
3. The Hazard Mitigation Committee shall give priority attention to action items recommended by the *Hazard Mitigation Plan* as high priority. :
4. The Hazard Mitigation Committee's facilitator shall convene the Hazard Mitigation Committee at least once per year. The Committee shall monitor implementation of the plan and shall submit a written progress report to the County Board of Commissioners in accordance with the following format:
  - a. A review of the original plan.
  - b. A review of any disasters or emergencies that occurred during the previous calendar year.
  - c. A review of the actions taken, including what was accomplished during the previous year.
  - d. A discussion of any implementation problems.
  - e. Recommendations for new projects or revised action items. Such recommendations shall be subject to approval by the County Board of Commissioners.

Passed this \_\_\_\_\_ day of \_\_\_\_\_.

Signed by: \_\_\_\_\_